Please Fill Out Everything Within The Application. Please Be Sure To Sign, Print, Initial, and Date Where It Is Required.
BY-LAWS

Section 1. THEFT, UNDER THE INFLUENCE AND NO-SHOW
Any member in the craft and geographical jurisdiction of this Local charged with theft "Under the influence" of drugs, chemical substances or alcohol, or "failure to report" to a position as scheduled without excuse shall, after trial and found guilty, be fined no less than $100.00 (One Hundred Dollars) for the first offense $250.00 (Two Hundred Fifty Dollars) for the second offense and automatic expulsion for the third offense.

Section 2. UNDER THE INFLUENCE AT MEETING
Any member "under the influence" of drugs, chemical substances and/or alcohol at any meeting of this Local shall be DENIED ATTENDANCE at such meeting and, after trial and found guilty, shall be liable to such penalty or penalties as the Local may see fit.

Section 3. MEMBERS OF COMMITTEES
Any member of a committee who shall refuse or neglect perform his/her duty shall be removed by the Chairman.

Section 4. SUMMONS
Any member who is summoned to appear at a meeting of the membership, the Executive Board or a legally appointed committee of the Local and fails to appear, after receiving due notice of same, shall be penalized to such an extent as the Local may see fit, after fair trial.

Section 5. ADDRESS OF MEMBERS
Any member, on changing his residence, shall notify the Secretary immediately. Any legal notice sent to the last address as shown on the books of this Local shall be deemed legal and sufficient notice.

Section 6. DONATION OF SERVICES
No member shall be permitted to do any services gratis except by permission of the Business Representative under penalty of a fine.

Section 7. MEMBERS DOUBLING UP
Members desiring to double up or work two (2) shifts on any job or jobs under the jurisdiction of this Local must obtain the consent of the Business Representative or be subject to charges.

Section 8. CONDUCT UNBECOMING A MEMBER
Conduct unbecoming a member or that which is contrary to trade unionism or that which would bring discredit to this Local or the Alliance, shall be an offense against this Local and, upon being found guilty thereof after trial, the offending member shall be liable to such penalty as the Local may see fit.

Section 9. WEAPONS
Weapons are not permitted at any meeting or other official assemblies organized by this Local. Any member found in violation of this section shall be liable to such penalty or penalties as the Local may see fit.

Section 10. LEAVING POSITION
Any member leaving a position must first notify the Business Representative, and his/her employer.

Section 11. ALTERATION OF "-LAWS"
No portion of these laws may be suspended but may be amended or altered by a resolution approved by a majority of the members present at a regular or special meeting after the members have been properly notified. The
ARTICLE III

Membership

Section 1. QUALIFICATIONS FOR MEMBERSHIP
No persons shall be eligible either for membership or to retain membership in this Local who shall be a member of any organization having for its aim or purpose the overthrow, by force, of the Constitution and Government of the United States or Canada.

Any member who shall, upon trial, be found to lack any of the qualifications for membership in this Local, shall forthwith be expelled and shall surrender all rights and privileges as such member, including death benefits and other property rights, if any in the assets of this Union; and no member so expelled shall ever be eligible for reinstatement thereafter.

Any person applying for membership in this Local must be of good moral character and reputation, and unless waived by the International for proper cause Upon application by the Local, must have been a resident for at least eighteen months preceding his application within the jurisdiction of the Local.

Such applicant shall be of legal age to engage in gainful employment within jurisdiction of this Local.

There shall be no discrimination against any person with respect to membership in this Local by reason of race, color, creed, national origin, sex or age.

Section 2. APPLICATION FOR MEMBERSHIP
Every application for membership to this Local must be made upon the Official printed form supplied by the International in addition to the Local’s application packet (including a verifiable resume, Official Local 478 Data Questionnaire, Proofs of Residency, Professional References Page and Designation of Collective Bargaining Representation). Applicants will also be required to sign a copy of ARTICLE III and a copy of the By-Laws of this Local both of which shall be supplied by the Local in addition to the Official application.

The applicant shall provide pay stubs, call sheets or an employment verification letter as proof of thirty (45) days’ employment within one (1) calendar year in each craft category and classification listed on the Local 478 questionnaire; letters of reference from no fewer than three (3) prior employers, superiors, or peers, stating the category, classification, and length of employment, or supply corresponding proof of same.

After the Local’s application requirements are met and before any action of admission to membership is taken on any application, the application must be endorsed by the General Secretary-Treasurer of the International. If the General Secretary-Treasurer of the International refuses the endorsement, the applicant shall be rejected, and any initiation money paid by the applicant shall be refunded.

Section 3. INITIATION FEE
The total fee towards initiation into Local 478 shall be $550.00 (Five Hundred Fifty Dollars). The Initiation fee shall be $450.00 (Four Hundred Fifty Dollars) and the Processing fee shall be $100.00 (One Hundred Dollars). The processing fee is non-refundable.

Each application must be accompanied by the full amount of the initiation fee of this Local, payable by check or money order to I.A.T.S.E. Local 478.

The initiation fee of applicants for membership by Transfer may be reduced or waived by majority vote of membership.
I.A.T.S.E. Local 478
Application Instructions
You must complete all steps for your application to be accepted.

1. Complete the International application for membership. Please list specific previous film industry work experience where indicated. List the specific names of productions on which you worked (including studios, television shows, etc.)

2. Read and keep for your records, the Constitution and Bylaws. You do not need to return this section. Please Sign below to indicate you have received a copy and understand them.

I have read and understand “IATSE Local 478 Constitution” Articles 1 thru 4 and “IATSE Local 478 Bylaws” Sections 1 thru 11 regarding new membership.

________________________________________ Signature ___________ Date

3. Letters of reference from no less than three prior employees, or peers, stating the category, classification, and length of employment may be provided by email (memberassist@iatse478.org), fax (504) 483-9961, or mail. Please list the names you are receiving the letter of references from on the Professional Reference sheet. DO NOT SUBMIT your application without these three letters. Reference letters from expelled members are not acceptable.

4. Include a current one-page resume

5. Enclose $550.00, payable to IATSE Local 478. The first $100.00 is for processing fees and is non-refundable

Local 478 is in receipt of your 45 days proof of craft and proof residency. ___ (initial)

Please take note that ALL of the above items must be completely filled out and sent together or the application will not be accepted.

As an applicant to IATSE Local 478, I understand and agree that completion and submission of these documents does not guarantee membership, nor may this application be used as a reference to gain employment. Violation of this policy will nullify the application.

I have read and complied with all six steps. ____________________________ (Signature)

Mail completed application to: IATSE Local 478, 432 N Anthony St. Suite 305, New Orleans, LA 70119
Designation of Collective Bargaining Representation
Studio Mechanics I.A.T.S.E. Local 478

I do hereby designate and authorize Studio Mechanics I.A.T.S.E. Local 478 to act for me as my collective bargaining agent in all matters pertaining to minimum wages, terms, conditions and benefits of employment.

Print Name_________________________ Date____________________

Address____________________________

Contact Phone:_______________________

Social Security Number________________

Signature____________________________
OFFICIAL LOCAL 478 DIRECTORY QUESTIONNAIRE

Date: ____________________

Last ____________________  First ________________  MI ______  Nick Name ________________

Address ___________________________________________________________
City/State/Zip ___________________________  Date of Birth _____________________________
Social Security Number ____________________________________________

High School ___________________________________________  Home Phone ________________
College ___________________________________________  Cell Phone ________________
Graduate School ___________________________________________  Phone-Other ________________
Other ___________________________________________  Email _____________________________

Degree ___________________________________________  Active Military ___  Yes or ___ No

We only represent jobs listed on the crafts and classifications page. Please circle those for which you are applying and have 45 days experience.

Production Experience – Do not write “See resume”

<table>
<thead>
<tr>
<th>PRODUCTION TITLE</th>
<th>POSITION Craft(s) Applying For</th>
<th>DAYS WORKED</th>
<th>FILM, TV, OR COMMERCIAL</th>
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Please complete the information requested below so that we may update our records. To validate this information, your signature is required. For your protection, always report address changes immediately. PLEASE PRINT:

**Participant Information**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
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<th>Street Address</th>
<th>Apt/Unit #</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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<tr>
<th>Participant SSN (required):</th>
<th></th>
<th>Participant ID Number:</th>
<th>(if known)</th>
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<tr>
<th>Date of Birth:</th>
<th>Gender (circle one):</th>
<th>Country of Residence:</th>
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<td><strong><strong><strong>/</strong></strong></strong>/</td>
<td>M/F</td>
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The address above is (check one):

- [ ] My new primary home address
- [ ] My secondary home address
- [ ] A summer/vacation home address
- [ ] Other: ______________________________

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<thead>
<tr>
<th>Email Address:</th>
<th>Home Phone:</th>
<th>Cell Phone:</th>
<th>Work Phone:</th>
<th>Other:</th>
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**Dependent Information:**

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<tr>
<th>Spouse/Domestic Partner Name:</th>
<th>Sex (Circle) M/F</th>
<th>Date of Birth: <strong><strong><strong>/</strong></strong></strong>/</th>
<th>SSN: / /</th>
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<th>Sex M/F</th>
<th>Date of Birth: <strong><strong><strong>/</strong></strong></strong>/</th>
<th>SSN: / /</th>
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*Please note that a copy of your marriage certificate/domestic partner paperwork and dependent birth certificate(s) are required to be on file if you are enrolled in family coverage or submitting claims through MRP.*

**Participant Signature (required)**

Please return completed form via e-mail to PSC@iatstenh.org, or via fax to 646-783-7650 or mail to the address above, attention Support Services.
Professional References

Name __________________________
Address ________________________
_______________________________
Phone #1 ________________________  Email ________________________
Projects ________________________

Name __________________________
Address ________________________
_______________________________
Phone #1 ________________________  Email ________________________
Projects ________________________

Name __________________________
Address ________________________
_______________________________
Phone #1 ________________________  Email ________________________
Projects ________________________
LOCAL 478 CRAFTS AND CLASSIFICATIONS

**Allied Crafts**
Warehouseman
Repair Tech

**Art Department**
Art Department Coordinator
Set Designer/Model Maker/Draftsperson
Illustrator
Graphic Artist
Model Maker

**Construction**
Construction Coordinator
Construction Foreman
Construction Gang Boss
Draftsperson
Carpenter/Prop Maker/Model Maker
Tool Mechanic/Person
Construction Div. Foreman
Shop Crafts Person
Construction Buyer
Welder
Construction Utility Technician

**Crafts Service**
Key Craft Service
Craft Service Assistant

**Electric**
Gaffer
Best Boy Electric
Laptop/Dimmer Board Operator
Electrician
Lamp Operator
Balloon Lighting Tech
Generator Operator
Rigging Gaffer
Rigging Best Boy Electric
Rigging Electrician
Rigging Generator Operator

**First Aid**
Set Medic
**EMT**
**Paramedic**
**RN/Nurse**

**Greens**
Greens Foreman
Lead/First Greens
Greensman
On Set/Standby Greens

**Grips**
Key Grip
Best Boy Grip
Dolly Grip
Crane Operator
Grip
Rigging Key Grip
Rigging Best Boy Grip
Rigging Grip

**Locations**
Locations Manager
Assistant Locations Manager

**Paint/Scenic/Plaster**
Paint Foreman
Painting Boss
Key/Lead Scenic Artist
Scenic Artist
Sign Painter/Writer
Painter/Supervisor/Construction
Stand by Painter
Lead Plasterer/Fiberglass
Sculptor/Plasterer
Paint Utility Technician

**Projection**
Daily Projectionist

**Props**
Prop Master
Prop Assistant/Asst Prop Master
Props Buyer
Prop Person
Prop Weapons
On-Set Picture Cars/Boats
Marine Coordinator
Boat Handler

**Set Dressing**
Set Decorator
Lead (man)-Set Dresser
Draper/Upholsterer
Set Dressing Buyer
Set Dresser/On-Set
Set Dresser
Swing Gang

**Set Teacher**
Studio Teacher/Welfare

**Sound**
Mixer/Recordist
Boom Person/Assistant
Cable Utility Person
Playback Operator

**Special Effects**
SPFX Coordinator
SPFX Charge Person/Foreman
SPFX Key
SPFX Assistant
SPFX Diver
SPFX Mechanical
SPFX Powder Person
SPFX Pyrotechnics
SPFX Technician
SPFX Rigging Foreman

**Video Assist**
VTR/Playback
Video Assistant/Non-Record Video

**Wardrobe**
Costume Designer
Assistant Designer
Costume Supervisor
Key Set Costumer
Key Costumer
Assistant Key
Set Costumer
Costumer
Wardrobe Supervisor
Wardrobe Buyer
Stylist
Ager/Dyer
 Seamstress/Tailor/Stitcher/Sewer

**Mississippi Covered Crafts**
Accountant
Assistant Accountant
Production Office Coordinator
Assistant
Script Supervisor

**Local Unions**
All workshops from locals listed below should also be remitted to Local 478 office only.

*#38 #479 #488 #494
*#39 #480 #489 #495
*#52 #481 #490 *#665
#209 #484 #491 *#720
#476 #485 #492 *#764
#477 #487 #493 *#829

**These crafts require proof of certification**

*These crafts and classifications are covered in most cases, if hired locally.