

These are the steps for reporting when you **worked**, even if you are not being called back to work next week. It is **REALLY IMPORTANT** that you say YES to Are you Still employed or working part-time.

If you can wait to file once a paycheck come in, that is the BEST thing to do. You should be able to file on Friday or Saturday with your paycheck coming in on Friday.

Unemployment Call Center weekend hours: 8 a.m. - 5 p.m., both Saturday and Sunday.  
Unemployment recipients can now access their 2020 tax form 1099-G in HIRE. If you receive a 1099-G for benefits for which you did not apply, take action. Check News and Announcements for details.

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**Eligibility Review Questions**

Employers including temporary agencies and staff companies report earned wages every week. Your failure to report wages during this certification will lead to an overpayment.

During the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021:

- \* Did you work or earn wages during this week?  Yes  No
- \* Are you still employed or working part-time?  Yes  No
- \* Did you refuse any job offers?  Yes  No
- \* Did you begin receiving a veteran's administration allowance, an employer pension or any other pension (excluding Social Security benefits) during this week?  Yes  No
- \* Were you able and available to work?  Yes  No
- \* Are you attending school or training? (For the purposes of your work availability, answer No if you're participating in online courses or taking classes at night.)  Yes  No
- \* Did you receive or apply for workers' compensation during this week?  Yes  No
- \* Did you receive vacation or severance pay during this week?  Yes  No
- \* Did you receive bonus pay during this week, excluding any incentive payments or safety awards?  Yes  No
- \* Did you receive any holiday pay during this week?  Yes  No

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If you do not say YES to Are you still employed? The system makes you reopen your claim and you have to go through a waiting period again.

You can still be employed with a production but not be given any hours the next week. If you don't work the next week say NO to Did you Work or Earn Wages and everything goes back to normal.

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For help click the information icon.

Earned Money Confirmation  
 You must report all "wages" earned during the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021. Select an employer below or add a new employer to report the sources of your income.

Potential Employers with Earnings  
 Please click *Update Earnings* next to the appropriate employer to report wages earned.  
 Click a column title to sort.  
 No records found

Source: \* [Preferred Employer], PJB [Private Job Board], CORP [Corporate], EDU [Education Institution], GOVT [Government], HOSP [Hospitals], JDI [Job Distributor], NEWS [Newspaper], NLX [National Labor Exchange], RECT [Recruiter], SM [Social Media], SJB [State Job Board], VOL [Volunteer]

This includes all wages such as regular pay, commissions and tips, severance pay, separation or dismissal pay, bonuses, vacation or holiday pay, wages received instead of notice (in lieu of notice), military retirement pay, workers compensation and WARN Act payments or any other payment based on your previous work.

Additional Employers with Earnings  
 \* Did you earn money from any employers during the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021?  Yes  No

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Exit Weekly Certification

When you hit next, you get this. Fill in the red stars only. Don't stress about the other boxes. Just some examples below of the payroll companies. Try to pick the correct one based on your paystub.

### Employer Information

\* Employer:

Trade Name:

Address of Record:

Zip:

City:

State:

- Cast & Crew On Set Louisiana Llc - Baton Rouge, 70809-0000 (10000 Celtic Dr)
- Cast & Crew Financial Serv La Llc - Baton Rouge, 70809-0000 (10000 Celtic Drive Suite 205)
- Cast And Crew Payroll Llc - Baton Rouge, 70809-0000 (10000 Mayfiar Dr Oconner Bldg)
- Cast & Crew Production Services Inc - Burbank, 91504-3350 (2300 W Empire Avenue Fl 5)
- Cast Girls Llc - Metairie, 70005-0000 (617 Metairie Road)
- Cast Transportation - Monroe, 71201-0000 (2200 Dianne St)
- Cast Inc - Morgan City, 70380-0000 (7209 Highway 90 East)
- Cast & Crew Production Payroll Inc - New Orleans, 70119-0000 (3021 Ursulines Ave)

### Employer Information

\* Employer:

Trade Name:

Address of Record:

Zip:

City:

State:

- Entertainment Publications Llc - Mandeville, 70448-0000 (1280 Clausel St)
- Entertainment Group Inc - Metairie, 70005-0000 (111 Veterans Blvd Ste 1546)
- Entertainment Partners Enterprises Llc - New Orleans, 70112-0000 (935 Gravier Street Suite 110)
- Entertainment Partners Services Llc - New Orleans, 70112-0000 (935 Gravier Street Suite 110)
- Entertainment Repertoire Assoc Corp - New Orleans, 70115-0000 (4318 Magazine Street)
- Entertainment Consulting Group Inc - New Orleans, 70170-0000 (201 St Charles Ave #2500)

## Contact Information

\* Initial Contact Method:

Contact Title:

Contact First Name:

Contact Last Name:

Contact Phone:  -  -

Contact E-mail:

Contact Website:  If online, include site name

## Job Title

### Job Title



Please enter the position you applied for with the above employer.

Job Title

### Job Occupation

Please select the occupation from the drop-down box that best matches the job title.

Suggested occupation(s):

[\[Search for an occupation\]](#)

Occupation Title: **Camera Operators, Television, Video, and Motion Picture**

If you can wait for a paycheck to come in, please do. That is the BEST thing to do so these numbers are accurate.

## Hired Information

\* Is this a permanent position with this employer?  Yes  No

\* Salary: \$

\* Salary Type:

Hourly Wage: \$29.00

## Earnings Verification

Please indicate your gross earnings from this job during the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021:

*Always report your Gross Earnings which are your total earnings before any deductions.*

\* Gross Amount Earned:

IMPORTANT: If you worked at all in the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021 you must report ANY earnings. **You must report these earnings even if you have not yet received any payment.**

### Work Days

Please indicate the days you worked during the week beginning Sunday, January 24, 2021 and ending Saturday, January 30, 2021:

- Select Days Worked:
- Sunday, January 24, 2021
  - Monday, January 25, 2021
  - Tuesday, January 26, 2021
  - Wednesday, January 27, 2021
  - Thursday, January 28, 2021
  - Friday, January 29, 2021