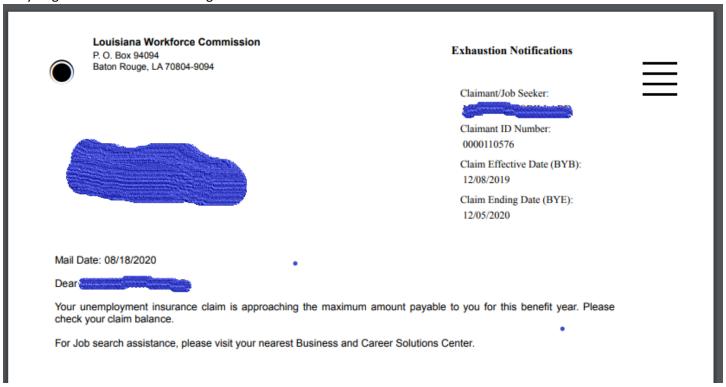
Refiling due to Monetary or Date Exhaustion

Did you get an email with a message like this?



And on your claim summary, you see this

Claim Details

Below are the details of your current benefit claim. You may find more information by clicking the More Information link.

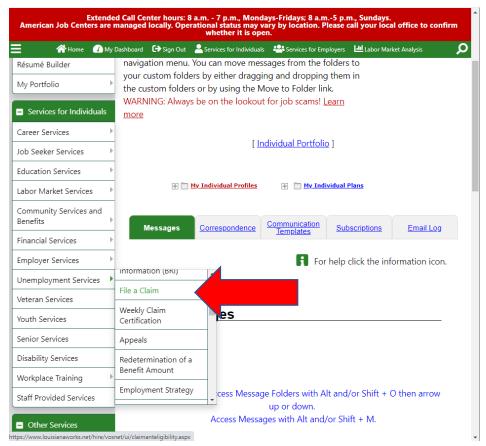
Claim #: 4316735 **Claim Effective Date:** 12/8/2019 **Benefit Year End Date:** 12/5/2020 Claim Type: New Claim Status: Benefits Exhausted Payment Type: **Direct Deposit Available Credits:** \$6,422.00 **Weekly Benefit Amount:** \$247.00 Claim Benefit Balance: \$0.00 Claim Under Review: Nο **Claim Benefit Paid** \$6,422.00 Unresolved Issues: Yes State Tax Withheld: Federal Tax Withheld: Nο Nο

IF YOU SAW THIS, then you need to Refile. Please follow the steps below. If you do not see this or have a Date Exhaustion, then you DO NOT need to refile. Resume your quarantine and continue to file weekly certifications. If you are not sure, please email sect@iatse478.org with your username and password and Dawn will let you know if you need to refile.

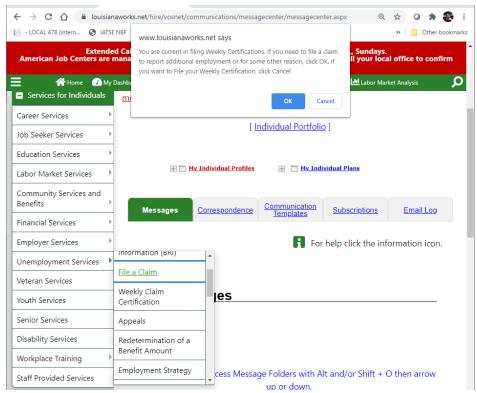
BEFORE YOU REFILE!!!!! Make sure your final payment has processed. AND TRY TO DO THIS IN THE SAME WEEK as that payment.

#	Week Ending	Certification Filing Date	Benefit Pay Date	Payment Number	Benefit Amount
36	08/15/2020	8/17/2020 3:19:02 AM	8/18/2020	17475948	\$247.00

From your Claim Summary Screen, SELECT ALL the text in summary. Copy it. Paste it into an email or document so you have the record. It will go away when you refile your claim. It also helps with info as you refile.

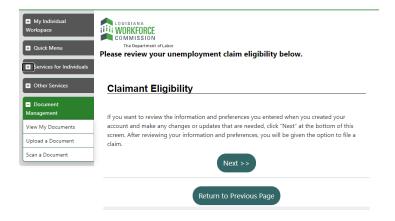


Under Services for Individuals / Unemployment Services / select File a Claim

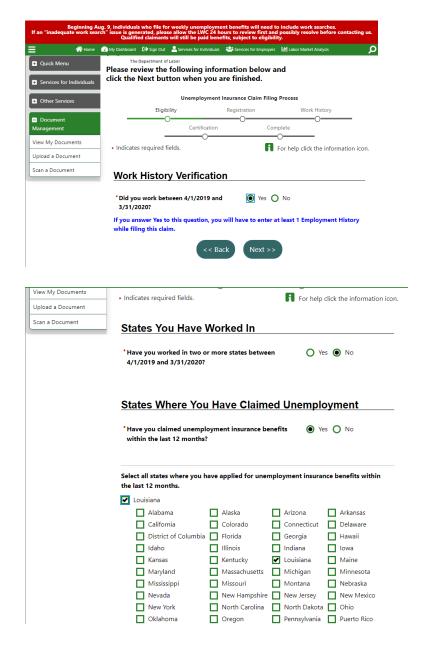


You will probably see this box pop up. Click OK

You will then see this screen. Click next

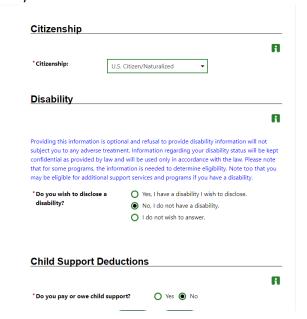


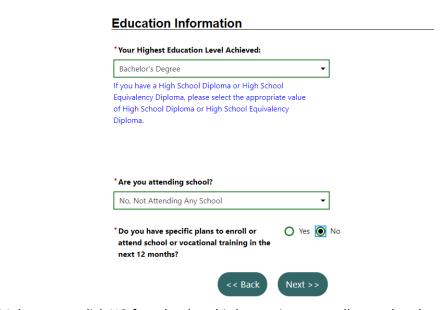
Click through the usual questions.



If you are reopening a claim, be sure to click yes and Louisiana

Watch the Citizenship question to make sure it is answered and the Child Support question. Sometimes it changes from your last entry.



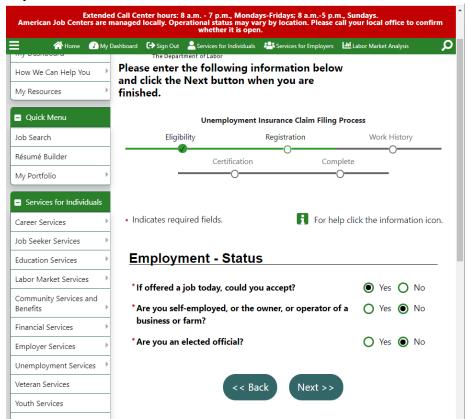


Make sure to click NO for school as this button is not usually populated

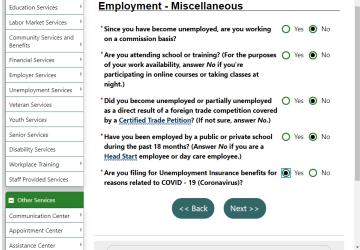
Employment Information

*Current Employment Status:	Not Working ▼			
*Type of business worked in:	Private Business ▼			
*Unemployment Eligibility Status?	Claimant ▼			
*UI Referred by Status:	Not Applicable ▼			
* Claimant has been exempted from work search	O Yes No			
* Are you currently looking for work?	Yes O No			
*Do you have any related licenses O Yes No or certifications?				
Have you recently relocated due to a recent major disaster (e.g. hurricane)?	No •			
Within the last 12 months, have you received a notice of termination or layoff from your job or received documentation that you are separating from military service?				
O Yes, I have recently received a not separation.	Yes, I have recently received a notice of termination, layoff or military separation.			
 No, I have not recently received a notice of termination, layoff or military separation. 				

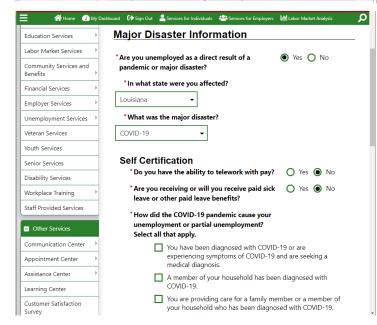
Say NO to to the termination notice here at the bottom The other answers are marked correctly above.



Pick yes for self employed if you file a separate business return or a Schedule C when you file your taxes and it is your primary source of income. This is only to help get you enough wages. If you work regularly for a payroll company, then you will not need to list self employment earnings. If the income is only for kit rental, then DO NOT list Self Employed.

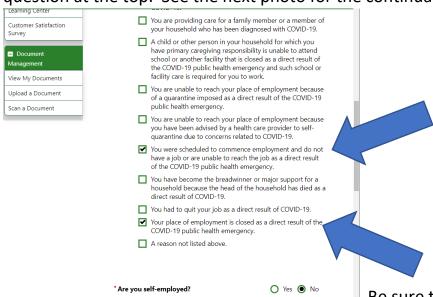


NEW SCREEN – Pick YES for COVID



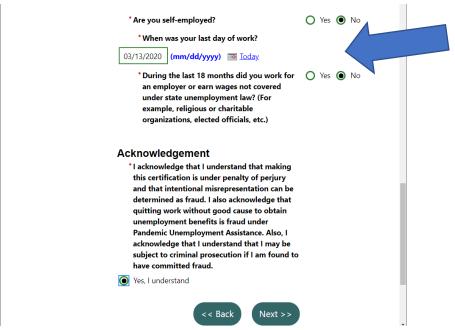
Another new Screen. This starts out as one

question at the top. See the next photo for the continuation of answering the questions.



Be sure to click yes on these two for sure. If

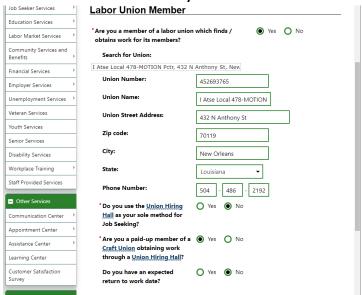
anything else applies to you, then click it off as well. One more screen below.



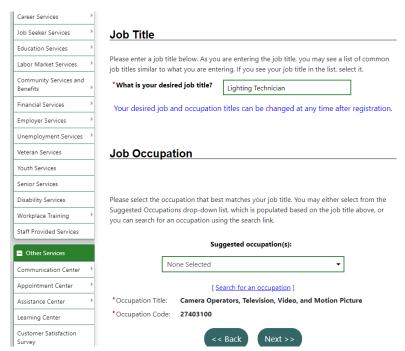
If you have a different last date, use it. This is what most people would have based on the shutdown of the Film and Television Industry.

UNION PAGE

MAKE SURE THIS SCREEN IS FILLED OUT LIKE THIS!!!!! This is how you DO NOT have to do the weekly work search.



In the search, start typing I A and it should pop up. Don't worry about correcting the address. The radio buttons are marked as they should be. If you are not a union member and reading this, then clearly, you say no to the union question at the top. Or for other locals, you should choose your union. If you are IATSE and cannot easily find your union, use Local 478 and let me know that is what you did.

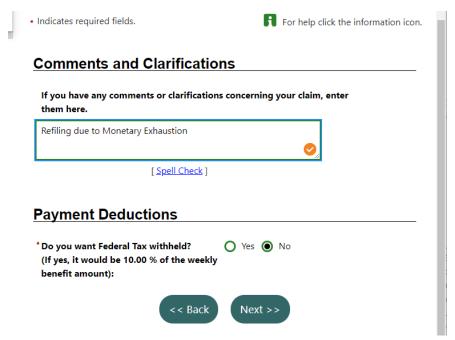


Job Title is whatever your primary craft is. Be sure to choose **Camera Operator** in Job Occupations when a Job Occupation is listed. It is the way we are grouping all film and television workers. If you didn't do it, it will be okay. Next are the following screens

Ethic

Military Service

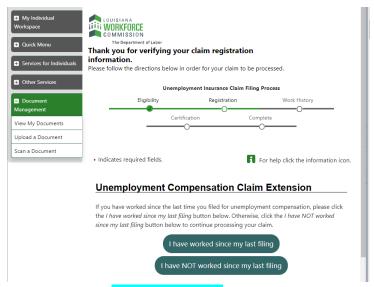
Driver's License



This is usually the Banking Page. As long as you have direct deposit set up, it will not ask you any questions about your banking preference

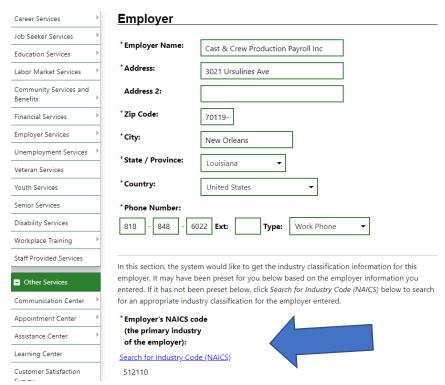
This is what I put in the box. - refiling claim due to Monetary Exhaustion

Be sure to make your own decision about if you want the taxes withheld on the account. This can be changed later if you wish.



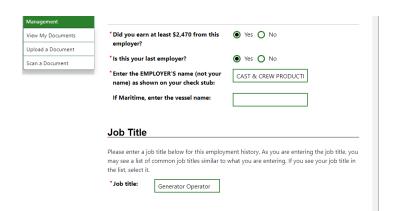
If you Have NOT worked since your last filing Click the bottom option. Skip to the top of Page 12

If you HAVE worked since your last filing press the top one. You will need to put in any employers you have worked since the last time you filed. You do not have to 2 years.

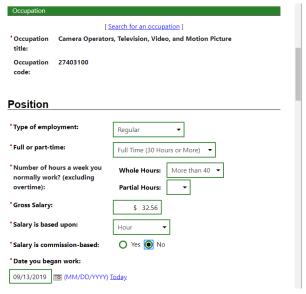


Don't worry about changing the address for the employer

The NAICS code to use is 512110 if you need to put it in. Search for it by the number

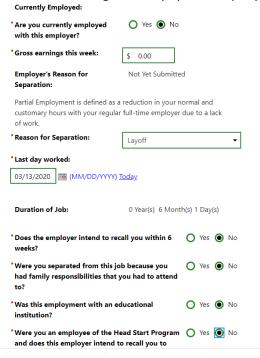


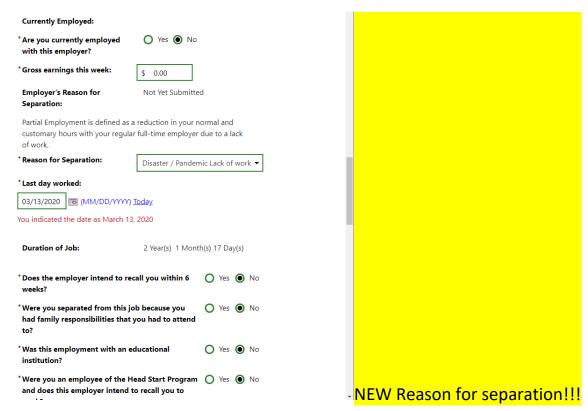
Answer the above questions appropriately. Job title is what you usually do.



Make sure the occupation is **Camera Operator**

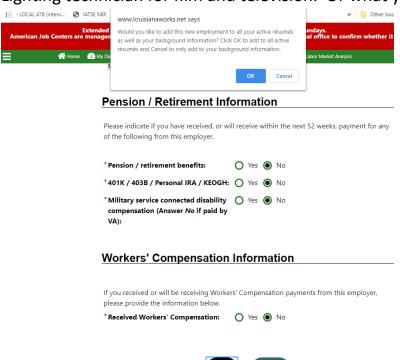
The position information auto filled from what was last listed. Make sure it is correct. The start date can go all the way back as far as you started working for that payroll company. They can lump together.





It also saved all the info from last time until the last radio buttons.

All the buttons to the end are NO. In the text box slightly describe what you do. Lighting technician for film and television. Or what you put before may already be there.



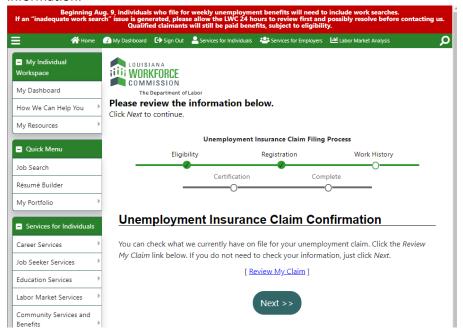
when you hit save at the end, you can click cancel on the 3 pop up boxes in blue. They just want you to save these things to a resume in their system.

Cancel

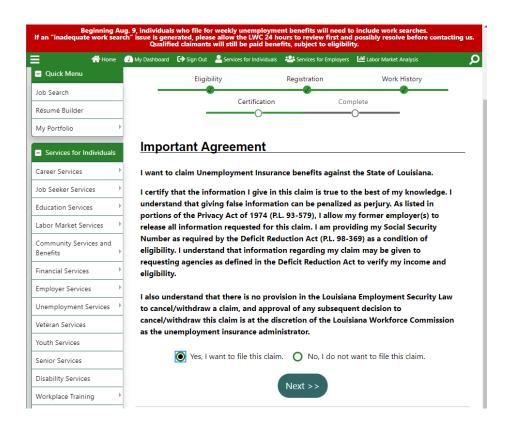
If you had errors, make sure to correct them.

Once you enter one employer in, you should be able to tell it No to additional work and it will take you through the summary screens where you double check the wages. (sorry didn't have some who worked to screenshot for this)

You are now at this screen because you did NOT work since your last filing, or you have entered the employer information.



Click Next. DO NOT REVIEW THE CLAIM

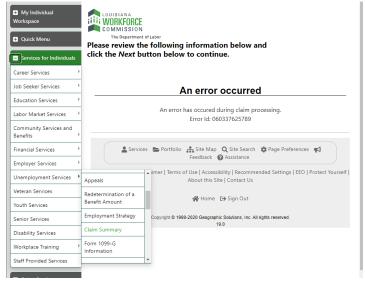


Next is the Check the Box Screen - I promise to play by the rules!

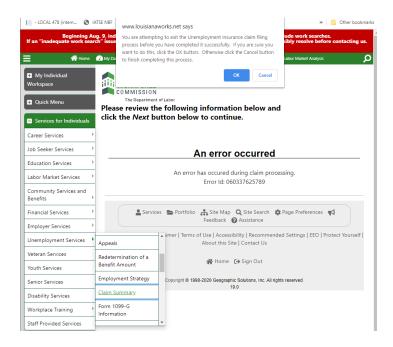
(Sorry didn't think you needed the screenshot of this)

Then the summary of the check the boxes screen. Click next at the end. Then go to your Claim Summary (skip page 13)

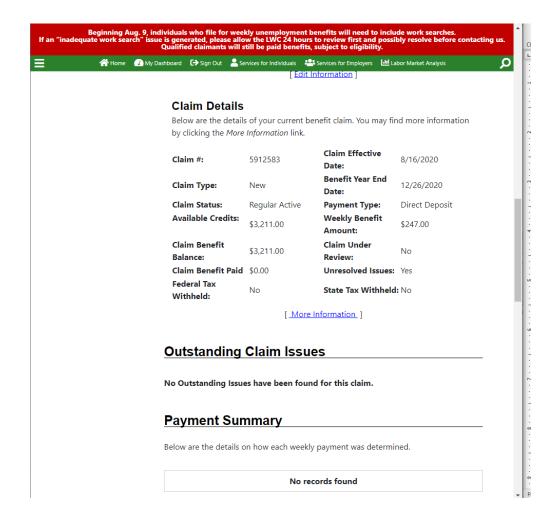
If you get this screen after the check the box screen, DON'T PANIC! It's a glitch but everythign probably worked.



Click to go back to your Claim Summary and this popup will show up



Click OK



Your new claim summary should look like this. (Now you are glad you copied and pasted your summary before you refiled)

Start filing your weekly certifications the following week according to the schedule based on the last number of your Social Security Number. If you filed in the same week as you hit your exhaustion, then you should not miss a week.

It does sometimes take them a week or two to process these. Please be patient there will be many people doing this at the same time.