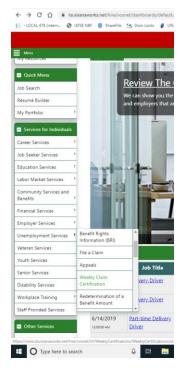
Go to <u>www.louisianaworks.net</u> and log in.

1. From your DASHBOARD, go to Services for Individuals then Weekly Claim Certification



2. Click File your Weekly Certification to Continue Your Claim

📔 - LOCAL 478 (intern 🕝 1/	ATSE NBF 🕘 ShareFile 🧐 Door Locks 🦸 LFEA 📙 Incentives 📙 Legislation 🔯 The Studio System 📙 Office 🚥 IMDEPro 🛞 Online Safety Traini 🧔 - LOCAL 478 MTP (📥 Starlight Studios 🤵 Saf
	Our Call Center will be open 8 a.m 7 pm. Sunday, 3/22, providing unemployment insurance assistance to individuals. Given the large number of people needing assistance, our hold times are significant. We appreciate your patience.
E Menu	💏 Home 🛛 My Dashboard 💽 Sign Out 💄 Services for Individuals 🛛 👹 Services for Employees 🔛 Labor Market Analysis
My Individual Workspace	Below is a list of your weekly certifications. To claim a new week, click the button below.
My Dashboard	COMMISSION The Department of Labor
How We Can Help You	
Employment Strategy	
My Resources	File Your Weekly Certification to Continue Your Claim
Quick Menu	The four weekly certification to continue four claim
Job Search	Weekly Certifications Review
Résumé Builder	
My Portfolio	Below are the weeks for which you have completed certifications to continue your unemployment benefits.
Services for Individuals	No records found
	[Return to My_Dashboard]
Other Services Communication Center	Return to Previous Page
Appointment Center	
Assistance Center	🌋 Services 📾 Portfolio 🚠 Site Map. Q. Site Search 🏚 Page Preferences 📢 Feedback. @ Assistance
Learning Center	Privacy Statement Disclaimer Terms of Use Accessibility Recommended Settings EEO Protect Yourself About this Site Contact Us
Customer Satisfaction Survey	🔗 Home 🕻 🕀 Sign Out
	Copyright @ 1994-2020 Geographic Solutions, Inc. All rights reserved. For more information contact Geographic Solutions. 9 9 9 9

3. The next page, you will see this message

IMPORTANT NOTICE: Because of the COVID-19 national emergency, work search requirements are suspended/deferred until further notice.

4. Be sure to read this page and check the box at the bottom. Then hit NEXT

\leftrightarrow \rightarrow C \triangle \triangleq louisia	ianaworks.net/hire/vosnet/UI/WeeklyCertifications/WeeklyCertifications.aspr/?enc=OnVEumI4pEcr?r7c1y5ImnOhV)KS7RbxbNRNknRl6H6Vz2DXMNJumc/5gz/IsusEkNPEz/EakR21UkDeJSPNwv1NGtGn7woe77RVb12Katg48AvbKCdrOMJYFgsEHWPP 🛠 🛛 🖉
📔 - LOCAL 478 (intern 🔇 IAT	TSE NBF 🛞 ShareFile 😒 Door Locks 🦸 LFEA 📙 Incentives 📙 Legislation 💁 The Studio System 📒 Office 🕬 IMDbPro 🛞 Online Safety Traini 🕥 - LOCAL 478 MTP (📥 Starlight Studios 🐹 Safety Pass Portal D » 📔 Other bookr
	Our Call Center will be open 8 a.m 7 pm. Sunday, 3/22, providing unemployment insurance assistance to individuals. Given the large number of people needing assistance, our hold times are significant. We appreciate your patience.
Menu Menu	徐 Home 《 My Detributed 대 Sign Out _ 을 Services for Individuals 사람 Similers I Market Analysis Quick Servity 및
How We Can Help You	Weekly Certification Filing Process
Employment Strategy	Explanation Eligibility Job Contacts Certification Complete
My Resources	
 Quick Menu 	For help click the information icon.
Job Search	
Résumé Builder	Know the Rules Avoid Overpayments and Don't Commit Fraud
My Portfolio 🕨	Know the Rules Avoid Overpayments and Don't Commit Fraud
Services for Individuals	You must report any activity that brings in or may bring in income at any time even if you have not yet been paid.
Other Services	The LWC uses various sources to detect unemployment fraud. Failure to report eligible income could result in the overpayment of benefits any unemployment payment you receive that you are not entitled to which you will be required to repay. Worse, a determination that you knowingly and purposely committed fraud could lead to a criminal investigation and criminal charges.
Communication Center	You are required to repay any overpayment balances by submitting funds directly to LWC, by deducting the amount from your future unemployment payments, or if necessary, the funds will be withheld from your state and/or
Appointment Center	federal income tax refunds.
Assistance Center	If your overpayment is a result of fraud:
Learning Center	You will be disqualified for 52 weeks from the date of the decision from receiving unemployment benefits.
Customer Satisfaction Survey	 You will be referred for legal action, such as criminal investigation or prosecution. Your recreational hunting and fishing licenses may be suspended until your debt is paid in full or you are current for 90 days on a repayment schedule.
Survey	Liens may be assessed until your debt is paid in full.
	Your federal or state income tax refunds will be garnished.
	I have read and understand the information regarding potential fraud penalties.
	<< Back Next >>
	Exit Weekly Certification

- 5. Verify your contact information and press NEXT
- 6. On this page click yes to verify you are a member of IATSE

 My Individual Workspace 	Please answer the question below and click the Next button to continue.						
My Dashboard	The Department of Lab	oor					
How We Can Help You 👘				w	eekly Certification Filing Proce	55	
Employment Strategy			Explanation	Eligibility	Job Contacts	Ce	
My Resources		-		0	0		
 Quick Menu 							
Job Search							
Résumé Builder	Union Membe						
My Portfolio	Union Membe	;1					
	Your claim currently ind	licates that you are a me	ember of a labor union whic	h finds / obtains work for i	ts members.		
 Services for Individuals 		ginning Sunday, March		O No			
Other Services	ending Saturday, Ma the I.A.T.S.E.?	arch 21, 2020, were yo	u a member of				
Communication Center							
Appointment Center					<< Back Next >>		
Assistance Center							
Learning Center					Exit Weekly Certification		
Customer Satisfaction							
Survey			Convie	ar 🖻 Dartfolia 👎 Sita Ma	in 🦳 Cita Conroh 🕐 Dago Drof		

 IF you did not work this past week or are not receiving relief pay, continue here. Otherwise, go to page 5 in the instructions, but you may have to come back to portions of this part of the instructions. – BE SURE TO MARK EACH LINE.

 Quick Menu 	
Job Search	
Résumé Builder My Portfolio 🏓	Eligibility Review Questions
 Services for Individuals 	Employers including temporary agencies and staff companies report earned wages every week. Your failure to report wages during this certification will lead to an overpayment.
Other Services	During the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020:
Communication Center	*Did you work or earn wages during this week? 🔘 Yes 💿 No
Appointment Center	'Did you refuse any job offers? 🔿 Yes) No
Assistance Center	*Did you begin receiving a veteran's administration allowance, an employer pension or any other pension (excluding Social Security benefits) during this week? 🔿 Yes 💿 No
Learning Center	*Were you able and available to work? () Yes () No
Customer Satisfaction Survey	* Are you attending school or training? (For the purposes of your work availability, answer No if you're participating in online courses or taking classes at night.) 🔿 Yes 💿 No
Janey	*Did you receive or apply for workers' compensation during this week? O Yes 💿 No
	*Did you receive vacation or severance pay during this week? O Yes 💿 No
	*Did you receive bonus pay during this week, excluding any incentive payments or safety awards? 🔿 Yes 💿 No
	*Did you receive any holiday pay during this week? 🔿 Yes 💽 No
	<< Back Next >>
	Exit Weekly Certification

8. Review your answers and click the box at the bottom. Then click NEXT

Communication Center	
Appointment Center 🛛 🗎	Summary of Elizibility Deview Annuare
Assistance Center 🕨	Summary of Eligibility Review Answers
Learning Center	During the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020:
Customer Satisfaction	
Survey	Did you work or earn wages during this week? No
	Did you refuse any job offers? No
	Did you begin receiving a veteran's administration allowance, an employer pension or any other pension (excluding Social Security benefits) during this week? No
	Were you able and available to work? Yes
	Are you attending school or training? (For the purposes of your work availability, answer No if you're participating in online courses or taking classes at night.) No
	Did you receive or apply for workers' compensation during this week? No
	Did you receive vacation or severance pay during this week? No
	Did you receive bonus pay during this week, excluding any incentive payments or safety awards? No
	Did you receive any holiday pay during this week? No Did you receive bonus pay during this week, excluding
	[Change Eligibility Review Questions]
	I have read and understand the information regarding potential fraud penalties and acknowledge that the information on this page is true and accurate and wish to certification.
	[Unemployment Compensation Fraud Information]
	<< Back Next >>

9. Then you get a confirmation screen – Don't be surprised if at the top it says it is still under review. Your Dollar amounts will be different than what is on this screen as well. This happens to be someone who does not work full time.

How We Can Help You	P		w	leekly Certification Filing Proce	SS		
Employment Strategy		Explanation	Eligibility	Job Contacts	Certification	Complete	
My Resources	Þ		V				F
Quick Menu							
ob Search	What to Expect Next						
lésumé Builder							
/ly Portfolio	 Thank you for submitting your Weekly C Your claim is still under review. You m 						
Services for Individuals	You can contact the claim center at 1-86	6-783-5567 if you have questions.					
Other Services							
ommunication Center	Claim Status						
ppointment Center							
ssistance Center	 Current Claim Data 						
earning Center	Claim Number:	4381	085	Claim Effectiv	e Date:		3/15/2020
ustomer Satisfaction	Claim Type:	New		Benefit Year E	nd Date:		3/13/2021
ustomer Satisfaction urvey	Claim Status:	Regu	ılar Active	Payment Type	:		Direct Depos
	Available Credits:	\$4,9	56.00	Weekly Benef			\$191.00
	Claim Benefit Balance:	\$4,9	56.00	Claim Under F			No
	Claim Benefit Paid:	\$0.0)	Unresolved Is	sues:		Yes
	Federal Tax Withheld:	Yes					
	Claim Deductions						
	Federal Tax:	\$0.0)	Child Support	:		\$0.00
				Continue			

10. After you click Continue, you will see this screen and you are DONE! Be sure to do this each week.

		Our Call Cen Given the	nter will be open 8 a.r large number of peo	m 7 pm. Sunday, 3/22 ple needing assistance,	providing unemployment insuran our hold times are significant. We	ce assistance to individuals. appreciate your patience.		
Menu		4 H	łome 🕜 My Dashboard	🕞 Sign Out 🛛 💄 Services	or Individuals 🛛 😤 Services for Employers	Labor Market Analysis		
 My Individual Workspace 		ou have successfully	filed your certi	ification for the	veek beginning Sunday,	March 15, 2020 and e	ending Saturday, March 2	21, 2020
My Dashboard	The Department of Labor							
How We Can Help You 🛛 🕨					Weekly Certification Filing Proce	is		
Employment Strategy		Exp	lanation	Eligibility	Job Contacts	Certification	Complete	
My Resources				Q		Q		
Quick Menu	What to Expect N	ext						
ob Search	There is a second second second	- Maalda Castification Based			and in fact this Decision where Westlein			
Résumé Builder	Your claim is still under revi	· · · · · · · · · · · · · · · · · · ·		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	status for this Payment Week is: al information is needed.			
My Portfolio 🕨	You can contact the claim cen	ter at 1-866-783-5567 if you	have questions.					
+ Services for Individuals								

7b. IF YOU worked even 1 day this week or are RECEIVING two weeks pay, you must answer YES to Working / Earning Wages & to still employed / part time

Quick Menu	
Job Search	
Résumé Builder My Portfolio	Eligibility Review Questions
 Services for Individuals 	Employers including temporary agencies and staff companies report earned wages every week. Your failure to report wages during this certification will lead to an overpayment.
Other Services	During the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020:
Communication Center 🛛 🕨	*Did you work or earn wages during this week? 💿 Yes 🔿 No
Appointment Center	*Are you still employed or working part-time? 🔘 Yes 🔘 No
Assistance Center	"Did you refuse any job offers? 🔘 Yes 📵 No
Learning Center	'Did you begin receiving a veteran's administration allowance, an employer pension or any other pension (excluding Social Security benefits) during this week? O Yes O No
Customer Satisfaction Survey	'Were you able and available to work? () Yes () No
	'Are you attending school or training? (For the purposes of your work availability, answer No if you're participating in online courses or taking classes at night.) 🔿 Yes 💿 No
	*Did you receive or apply for workers' compensation during this week? 🔿 Yes 💿 No
	*Did you receive vacation or severance pay during this week? 🔿 Yes 💿 No
	* Did you receive bonus pay during this week, excluding any incentive payments or safety awards? 🔿 Yes 💿 No
	* Did you receive any holiday pay during this week? 🔿 Yes 🧿 No
	<< Back Next >>
	Exit Weekly Certification
Type here to search	5 🗄 📷 📾 🐼 🔽 🐍 🔐 🕸 🤗 💶 🛤 🛪

8b. It will take you to a screen asking for this information. (Sorry, I can't go any further or I will mess up this person's claim) Any information I have added is highlighted – do the same as you did for listing wages when you started the claim. Use your hourly wage in gross wages and in the dropdown it. The items with red asterisks are required.

×

Employer Information

Employer: (This is the only required line of this section I think. Use the payroll company)

Trade Name:

Address of Record:

Zip:

City:

State:

•

Contact Information

Initial Contact Method: Choose Other in this dropdown

-

Other

Contact Title:

Contact First Name:

Contact Last Name:

Contact Phone:

-	-	

Contact E-mail:

Contact Website:

If online, include site name

Job Title

Job Title

Please enter the position you applied for with the above employer.

Job Title

(use whatever you did in the application)

Job Occupation

Job Occupation

Please select the occupation from the drop-down box that best matches the job title. (use Camera Operator, Film and Television Production if it is an option)

Suggested occupation(s):



[Search for an occupation

Occupation Title:

Occupation Code:

Hired Information

Is this a permanent position with this employer?



Salarv:	(put your	hourly	wage	here)
carary.				

\$ 0.00

Salary Type:	<mark>(choose hourly</mark>	<mark>/)</mark>
	None Selected	-

Hourly Wage:

Earnings Verification

Please indicate your gross earnings from this job during the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020:

Always report your Gross Earnings which are your total earnings before any deductions.

Gross Amount Earned:

0.00 (This should be the 40 hours times your hourly wage)

IMPORTANT: If you worked at all in the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020 you must report ANY earnings. **You must report these earnings even if you have not yet received any payment**.

Work Days

Please indicate the days you worked during the week beginning Sunday, March 15, 2020 and ending Saturday, March 21, 2020:

Select Days Worked: (use actual days, or mark the 5 week days for relief pay)

^C Sunday, March 15, 2020

Monday, March 16, 2020

Tuesday, March 17, 2020

Wednesday, March 18, 2020

Thursday, March 19, 2020

Friday, March 20, 2020

Saturday, March 21, 2020

Hopefully after this screen, it will take you back to either 8 or 9 in the steps above. Please let me know what happens so I can document